**MEETING OF THE IQAC ON 11TH JANUARY, 2019.**

**TIME : 2 P.M**

**VENUE : IQAC ROOM, DHRUBA CHAND HALDER COLLEGE.**

**AGENDA** :

1. Confirmation of the Minutes of the last meeting.
2. To consider the available infrastructure of the College and suggest measures of quality enhancement.
3. Feasibility of introducing skill development courses.
4. Means of strengthening Institutional Social Responsibility.
5. Discussion on the Feedback obtained from students.
6. Miscallaneous

**MINUTES OF THE MEETING HELD ON 11.01.2019.**

At the outset, the Principal , the Convenor and the other members of the IQAC welcomed the distinguished guest member Revered Swami Bhudebanandaji Maharaj , Principal, Naraendrapur Ramakrishna Mission Residential College, for taking his time off his busy schedule and attending the meeting.

**MINUTES** :

1.The minutes of the last meeting were confirmed without any changes.

2. The Principal said that a majority of the students in our college are not motivated enough, in spite of the existing infrastructure, to work wholeheartedly for better ment of their own selves.

* Teachers often feel frustrated because of this attitude.
* Moreover, students are not fully disciplined and do not co-operate with the authority.
* The question that arose was : how do we instill confidence in students so that they realize that they would be gainers if they attend college regularly. In short what could be the possible quality enhancement measures ?

3. The following areas could be developed as quality enhancement measures :

* Inroduction of e- books and extension of library hours and use of the internet in the library under adult supervision.
* Practice of more meaningful cultural activities.
* More participation in sports and games.
* Class room seminars by students could be one way of motivating the students.
* Value education could be introduced and made compulsory with the AECC courses.
* Coaching classes could be arranged in the college for weak students for a minimum fee.
* The feedback from students and guardians would be obtained and, after analysis, reward or caution of teachers could then be introduced. The whole exercise would be made digital in course of time.

4. Regarding the different skill development courses that could be introduced, the

following were discussed in details :

* Pisciculture in collaboration with Nimpeeth Vocational Training Centre. The faculty members would have to be appointed after discussion with the Nimpeeth centre authorities and theory and practical classes could be arranged thereafter.
* Introduction of the Spoken English Course.

5. The feedback obtained from the students was placed before the House by Prof. Rasidul Karim, with an analysis of the components.

**Feedback-2018-19 analysis chart**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Q1> How is the standard of education and general ambience in the college?**   |  |  |  | | --- | --- | --- | | **Very good** | **Good** | **Not good** | | 46.21% | 51.52% | 2.27% | |
|

**Q2> How far are the teachers and non teaching helpful in addressing the various problems of the student?**

|  |  |  |
| --- | --- | --- |
| Always | Sometimes | Never |
| 62.88% | 32.58% | 4.55% |

**Q3>Have you faced ragging in thecollege premises?**

|  |  |  |
| --- | --- | --- |
| **Yes** | **No** | **Somewhat** |
| 0.00% | 100.00% | 0.00% |

**Q4>When do you get information relating to the college?**

|  |  |  |
| --- | --- | --- |
| **Very soon** | **Timely** | **Very late** |
| 21.21% | 75.76% | 3.03% |
|  |  |  |

**Q5> Your experience of the library usage in the college.**

|  |  |  |
| --- | --- | --- |
| **Very good** | **Good** | **Not good** |
| 31.06% | 64.39% | 6.06% |

* It was resolved that the overall standard of education would be improved in the next academic session so that students find it useful to attend classes on a more regular basis. The academic environment and improved quality of teaching would be our goal.
* The amenities in the library would be improved for better results of students.

6. Feasible programmes on a regular basis :

* Medical camp once a month in a nearby village in collaboration with an NGO.
* Coaching camp for students suffering from malnutrition twice a month.
* Introduction and formalization of an alumni association.
* Development of parent institutional relationship.

The meeting was concluded at 4 p.m with thanks to the Chair.